

# Turn Paper Into Data



# Turning Receipts & Important Business Documents into Digital Data

Shoebboxed is the fast, painless way to digitize all your receipts, business cards, invoices, and any type of paperwork. Your data is stored securely online, accessible from anywhere.

Each scanned image is extracted and human-verified. Data is categorized, organized, fully searchable and available to you from anywhere in the world. There can be up to 10 users on one account and each person can choose how to digitize: Electronically or Manually with Magic Envelopes.



Certified by Neopost

## Business Card Management

Turn business cards into powerful online contact lists.

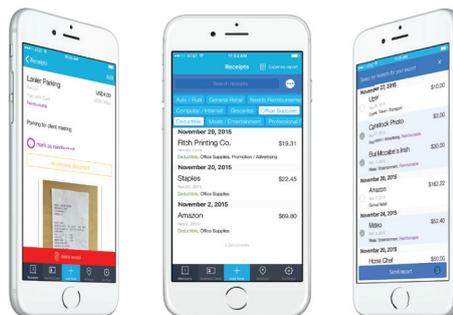
Ditch the piles of business cards and create an online database of your contacts. Send contact information to your favorite email or CRM program, or download a CSV file to import into virtually any program you use.



## Expense Reports

Send expense reports with receipt images, from anywhere.

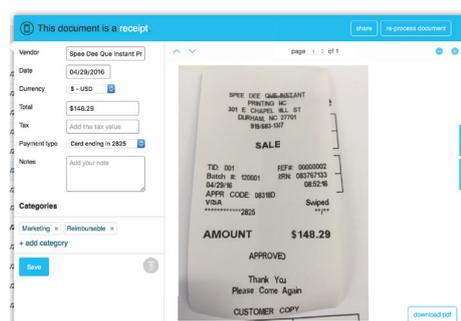
Expense reporting has never been easier. In just a few clicks, you can create comprehensive expense reports from the web.



## Tax Preparation

Online organization with IRS-accepted receipt images.

Our scanned receipt images are accepted by both the IRS and CRA, allowing you to simplify tax filing and maximize every deduction.



## Save Time and Money

Shoebboxed does all of the scanning and data extraction work for you, saving you valuable hours that you can spend on growing your business. No expensive scanners, no additional hours spent at your desk, and no more endless excel spreadsheets.

## Security & Peace of Mind

Shoebboxed provides you with a single, secure location for all of the important financial documents in your life. Everything in Shoebboxed is organized, categorized, fully searchable and available to you from anywhere in the world, giving you maximum peace of mind 24/7 should disaster ever strike.

Go to [myneopost.com](http://myneopost.com)

Under Featured Services select Shoebboxed.

**Shoebboxed:**  
It's where receipts go!

# Digitize Your Receipts and Documents Your Way

## Take a Picture & Email It



It's a snap. Take a picture and send it to your shoeboxed account through email. You can forward any receipts from your registered Shoeboxed email to [receipts@shoeboxed.com](mailto:receipts@shoeboxed.com), or your customized email address, for processing.

## Web Uploader



You can find the web uploader [here](#), or in your account click on the blue "Add Document" button in the top right. Then simply drag and drop documents into the box or select the documents you want to add to Shoeboxed.

## Desktop Uploader



Save even more time by submitting your documents without having to log in! Using the Shoeboxed Desktop Uploader, just drag and drop your documents and they'll be automatically submitted to Shoeboxed for processing.

## Gmail Receipt Sync



Our Gmail Receipt Sync automatically takes all of the incoming receipts from your inbox and places them in your Shoeboxed account!

Follow this link:  
<https://gmailreceiptsync.shoeboxed.com/>

Log in to your Shoeboxed Account

Link your Gmail Account and Authorize

Enjoy getting all of the receipts sent to your inbox easily uploaded to our application!

## Go Manual with The Magic Envelope

This is manual made easy. Order online for free then fill the Magic Envelope with the important paper documents you've been meaning to file. Drop it in the mail, no postage necessary.

We handle all the data entry for you. Receipts, business cards, virtually any document you need saved. It's all verified by real people and the latest character recognition technology.

In 24 hours or less, all your data is web-accessible from your desktop, tablet, or mobile.

## Using the Magic Envelope is Easy:

1. Magic Envelope Arrives at Your Door
2. Office Clutter Goes In
3. Our Team Scans, Enters, and Archives
4. You Get an Alert that Your Data is Ready

## Mobile App with Mileage Tracker

Track receipts on-the-go with the Shoeboxed Receipt & Mileage Tracker. Instantly capture receipt images from anywhere, and use your phone's built-in GPS for easy, accurate mileage tracking.

Go to [myneopost.com](http://myneopost.com)



# Rate Plans

## You Can Change Your Rate Plan Anytime!

Simply change or cancel your monthly plan at any time in your Account Settings on [myneopost.com](https://myneopost.com)

### — Rate Plans —

	Free Trial Free for 1 month	Lite \$9.95 per month	Classic \$29.95 per month	Business \$49.95 per month	Executive \$99.95 per month
Number of Users	Up to 2	Up to 1	Up to 2	Up to 3	Up to 10
Documents/Month	Up to 150	Up to 50	Up to 150	Up to 500	Up to 1000
Avg. Days to Process	Up to 3	Up to 5	Up to 3	Up to 2	Up to 2
Digital Submission	✓	✓	✓	✓	✓
Your Envelopes	✓	✓	✓	✓	✓
Magic Envelopes	✓	-	✓	✓	✓
Docs Returned	✓	-	✓	✓	✓
Quickbooks Integration	✓	-	✓	✓	✓
Overage Fees (doc/mo. over the limit)*	-	\$0.30	\$0.20	\$0.15	\$0.12
Online & Phone Support	Included	Included	Included	Included	Included

TRY IT
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## Why Choose Neopost?

Neopost is a global leader in mailing solutions, shipping services and digital communications. We believe that people are the key to business success. That's why our products and services are tailored to help your organization improve the quality of its interactions and bring people closer together.

In this age of multichannel communications, we guide and empower you to interact in new and innovative ways. We advise you on how to create cost-cutting synergies. We deliver global coverage with a strong local presence, offering you continual support by phone, onsite or online.

Today, Neopost is present in 31 countries and has a network of partners in more than 90 countries. We promote responsible business and sustainable development through our products and outreach programs. Our 6,200 employees worldwide are committed to making your interactions more responsive and more powerful - offering you a competitive edge that will open up a wealth of business opportunities.

Find out more at [neopostusa.com](https://neopostusa.com)

## Certified by Neopost

Neopost is a trusted mailing and shipping source for 90 years. We are leveraging our business longevity to identify proven technology providers that can help our small business customers begin their journey into the digital business revolution.

"Certified by Neopost" means you can trust in the software and cloud-based solutions we offer to help achieve significant efficiency gains. By replacing manual work with cost-effective automated solutions, small business owners can spend more time on the core business tasks that grow your bottom line.

Neopost is committed to addressing and automating the needs of small business owners, home offices, start-ups and entrepreneurs. We are carefully reviewing and selecting the best-of-breed business applications on the market. To see the latest offerings, go to [myneopost.com](https://myneopost.com) today.

We are ISO 9001, ISO 14001 and OHSAS 18001 certified and Neopost offers you the highest process, quality, safety and environmental standards.